

**Center for Latin American and Caribbean Studies
CLACS Student Conference Travel
APPLICATION**

Application Date: _____ **UIN:** _____

Applicant Name: _____

Email: _____ **Phone:** _____

Travel Information

Destination: _____

Travel Dates: _____

Conference Name (If applicable):

Title of Project/Paper/Presentation:

Attach an abstract of any papers or presentations to be made or a summary of the specific purpose of the travel, along with related conference announcement (if applicable).

Anticipated Costs

Travel: \$ _____

Lodging: \$ _____

Meals: \$ _____

Expenses: \$ _____

Total Costs: \$ _____

Do you have other sources of funds to support this travel? If so, provide details:

.....
(For CLACS USE ONLY)

Application Approved? Yes ___ No ___

Award Amount: \$ _____

FOP: 1-200250-729001-729005

Comments: _____

**Center for Latin American and Caribbean Studies
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APPLICATION PROCEDURES**

Deadline:

There is no deadline for submission of applications. However, there are limited annual funds for this program, and once those funds are exhausted applications may not be awarded until the next academic year.

Description:

CLACS will provide awards, based upon its established Travel Award Rates, for students to travel to professional conferences. These travel awards are intended to support CLACS Graduate students who will be presenting papers, posters, or creative work at the conferences they attend.

Eligibility Requirements:

Following are the requirements for consideration of an application:

- The applicant must be a Graduate Student in the Center for Latin American and Caribbean Studies program.
- The student must be registered and in good academic standing during the term the award is received.
- A student is eligible to receive only one (1) CLACS Travel Award per academic year.

Application Procedure:

Applications should be completed and submitted to:

Angelina Cotler
Center for Latin American and Caribbean Studies
206 International Studies Bldg., MC-481

Submission of Receipts:

Students who are required to submit their original travel receipts and other required backup within two (2) weeks after completion of the awarded travel.

Payment Procedure:

Travel awards will be provided as reimbursements only, and will be based upon actual costs up to the amount of the award.

**Center for Latin American and Caribbean Studies
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AWARD RATES**

Maximum Travel Award

<u>State of Illinois (In-State) Travel:</u>	<u>\$250</u>
<u>Domestic Out-of-State Travel:</u>	<u>\$450</u>
<u>Alaska, Hawaii, Canada, Mexico, Puerto Rico</u>	<u>\$500</u>
<u>Foreign Travel (Not listed above)</u>	<u>\$600</u>